

Application for “Leaving School Alone” Full Year Permit

[Please submit this form to the General Office]

Points of Attention:

- Only applicable for G4 to G6 students who have to return home on their own after school dismissal.
- Upon approval from school, when the student leaves the school and taps the Student Identification Card, the electronic monitor will have special display for identification by our staff. Parents do not need to apply this permit every year as it is valid up to the last school day of G6.
- Students must tap their student card before leaving school.
- For students who have been granted permission to leave school by themselves, parents are still required to pick up their children from school under the following situation :
 - Adverse weather conditions
 - Early leave during school hours due to illness or urgent matters

My child _____ (Name) of _____ (Class) will leave school and return home on his / her own after school dismissal with effect from **1 September 2023**. Please process his / her application.

Name of Parent : _____ Signature of Parent : _____

Student ID No.: _____ Contact Number: _____ Date: _____

申請「自行離校」全年許可

[請將本表格交往校務處]

注意事項：

- 只適用於四至六年級需自行回家的學生。
- 申請獲校方批准後，當學生離校拍咭時，電子顯示屏會有特別顯示，供學校職員識別；此全年許可有效至六年級最後上課日，家長毋須每年作出申請。
- 學生必須拍咭後方可離校。
- 獲學校准許自行離校的學生，家長在下列情況下仍須到校接回子女：
 - 惡劣天氣情況
 - 學生在上課期間因身體不適 / 急事需早退

敝子弟_____ (姓名)_____ (班別) 將由 **2023年9月1日** 起放學後自行離校回家，請校方為他 / 她辦理。

家長姓名：_____ 家長簽署：_____

學生註冊編號：_____ 聯絡電話：_____ 日期：_____